

MEMORANDUM OF ASSOICATION
AND
ARTICLES OF ASSOICATION
OF
M.B.M. ENGINEERING COLLEGE ALUMNI
ASSOICATION, JODHPUR

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For M.B.M. Engineering College
Alumni Association

Reed
President/Secretary/Treasurer

MEMORANDUM OF ASSOCIATION

- 1.0 Name : The name of the association shall be : **THE M.B.M ENGINEERING COLLEGE ALUMNI ASSOCIATION**, hereinafter called the **Association**.
- 2.0 Office : The registered office of the Association shall be situated at JODHPUR in the state of Rajasthan, India.
- 3.0 Emblem : The emblem of the Association shall be as illustrated below.

4.0 AIMS AND OBJECTS :

The Aims and objects of the Association are as under

- 4.1. To promote and encourage friendly relations amongst all the members of the Association.
 - 4.2. To promote interaction amongst the alumni of the MBM engineering college, and between the alumni and the college/institute or other similar institutes.
 - 4.3. To encourage the members to take active interest in the activities and the progress of the engineering college.
 - 4.4. To encourage, promote and facilitate education and research in various branches of engineering and technology, sciences and arts and for the advancement of learning and dissemination of knowledge in such branches.
 - 4.5. To award scholarships and prizes to engineering students.
 - 4.6. To honour the alumni on the Silver Jubilee, Golden Jubilee etc.
 - 4.7. To honour distinguished alumni.
 - 4.8. To organise, establish and create sub-centers/local chapters at different places in India and abroad & affiliate them to the Association.
 - 4.9. To accept gifts, donations, contributions, etc. from Alumni, other persons, Associations, Institutions, Companies, organisations, person or bodies with in India and abroad and State/Central Governments for the purpose of achieving the above objects of the Association.
 - 4.10. To give donations and gifts to individuals, organisations or institutions and M.B.M Engineering college for facilitating the development in conformity with the above objects of the Association.
 - 4.11. To affiliate itself to any local, State, National & International organisation/institute for the benefit of the Association.
 - 4.12. To make projects and programs for the benefit of society in general and in particular to engineering society and to raise and spend funds for them.
 - 4.13. To do all such things, as may be necessary, incidental or conducive to the attainment of all or any of the objects specified above.
- 5.0 The income of the association shall be applied solely towards promotions of the objects and the Association will work as a non-profit organisation and will not distribute any Assets, Profits and Income amongst the members.
- 6.0 If winding-up or dissolution of the association becomes inevitable, and after fulfilling or meeting out liabilities, Any Assets or Funds whatsoever remains in balance, the same shall be given or transferred to other institution or any charitable institutions which are having objects similar to the objects of this Associations such a resolution has to be passed in a general body meeting only. The quorum of such general body meeting shall be of minimum 10% of the total members of the Association. The resolution is required to be passed with a 75% majority of present members.

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For M.B.M. Engineering College
Alumni Association

[Signature]
President / Secretary/Treasurer

[Signature] *[Signature]* *[Signature]* *[Signature]* *[Signature]* *[Signature]*

ARTICLES OF ASSOCIATION

ARTICLE I INTERPRETATION

1. Association : means M.B.M ENGINEERING COLLEGE ALUMNI ASSOCIATION.
2. Year : means the Year commencing from first April and ending on 31st March for the purpose of accounting.
3. Term : means Two year of holding office from 1st April to 31st March, of succeeding year.
4. General Body : means body composed of all members of the association.
5. Teaching staff : means Asst. Professor, Associate Professor and Professor, who has taught in the M.B.M Engineering College for a minimum period of one year.

ARTICLE II MEMBERSHIP

Any person who has obtained any degree/PG diploma from MBM Engineering College or teaching staff shall be eligible to become a member of the Association. A person who has passed diploma before 1962 from M.B.M. Engineering College is also eligible to become a member.

The Association shall have following categories of the members :

1. Member
2. Life member
3. Fellow member
4. Patron member
5. Associate Member

Any chapter/subchapter of MBM alumni shall be eligible to become an associate member.

6. Honorary member:

Honorary member will be an Individual who contributes minimum of Rs one lakh to the Association shall be eligible to become an Honorary Member on the recommendation of executive committee.

ARTICLE III FEES & SUBSCRIPTION

1. The executive committee shall have the power to determine from time to time by resolution passed by affirmative vote of two third of its members, the fees or annual membership subscription payable by members of the Association.
2. Till the executive committee otherwise decides in pursuance of the above clause 1 of article - III the fees and subscription payable by the members of the Associations shall be as under,
 - (a) Member : A new passout may become a member of the Association for five years by paying a fee of Rs. 200.00
 - (b) Life member: RS. 2000.00 for members residing in India and US\$ 200.00 for members residing abroad.
 - (c) Fellow member: Rs. 5000.00 for member residing in India and US\$ 500.00 for member residing abroad.
 - (d) Patron member: Rs. 21000.00 for member residing in India and US \$ 1000.00 for member residing abroad.
 - (e) Associate member: The annual subscription for such member shall be 10% of the membership fees collected by them during the year, or as decided by the executive committee from time to time on one time basis.
3. A Member may become a life member/fellow member/patron/honorary member by paying the difference in the membership fees specified above within five years.
4. A Member of the Association shall cease to be a member in the following circumstances.
 - (a) Upon death
 - (b) If he has tendered his resignation by a notice in writing.

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For M.B.M. Engineering College
Alumni Association

Deep
President Secretary/Treasurer

Deep *Prakash* *Deep* *Deep* *Deep*

- (c) If he fails to pay annual subscription by 30th June of a Year or by such other date to which time the executive committee has extended.

ARTICLE IV MANAGEMENT

- 4.1 The general body shall consist of all the members of the Association. All members except Honorary members, shall have the power to vote for and become member of the executive committee and to propose and pass resolutions.

4.2 ANNUAL GENERAL MEETING (AGM)

The general body shall meet once in a year by giving due notice to all the members of atleast 15 days in advance specifying the time, place, and agenda of the meeting. The AGM shall undertake the following functions.

- To elect members of the executive committee.
- To take on record the name of President, Hony Secretary and Treasurer nominated by outgoing executive committee.
- To approve the audited account and annual reports of the Association.
- To approve the appointment of the auditor for next financial year.
- To propose and pass resolutions if any.
- Atleast twenty five members of the Association in a general body meeting shall form quorum, but no quorum shall be required in on adjourned meeting.
- All matters shall be decided by majority of votes.

4.3 EXECUTIVE COMMITTEE.

Executive committee detailed hereunder shall manage the affairs of the Association and shall comprise of as under.

A. OFFICE BEARER

- President
- Two Vice- Presidents
- Hony. Secretary
- Hony. Joint Secretary
- Treasurer

B. Executive Members

- Elected members : twelve members (preferably one from each branch of engineering taught at college.)
- Co-Opted Members : Up to five members to be co-opted by the Executive committee.
- Ex-officio :
 - Immediate past president and Immediate past Hony. Secretary.
 - Dean Faculty of Engineering, /Director/Principal of M.B.M Engineering College.
 - All Patron Members.
 - President and Secretary of Associate Members.

4.4 ELECTION OF THE EXECUTIVE COMMITTEE

- Two Vice-Presidents, Hony. Joint. Secretary and executive committee members shall be elected by general body. The outgoing executive body shall elect President, Hony. secretary and Treasurer for the next term.
 - Only those members of the association are eligible to hold the post of President and Hony. Secretary who have served as executive committee member for atleast one term.
 - No office bearer shall continue in the same office for more then two consecutive term.
 - The executive committee shall make rules and bylaws for day to day functioning with out reference to the general Body and can also form committees and sub-committees and to delegate the work to them as required.
- If any vacancy arises in the executive committee, it shall be filled by the executive committee.

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For M.B.M. Engineering College
Alumni Association

Prakash
President Secretary/Treasurer

Rajendra
Secretary/Treasurer

Sanjay

ARTICLE V EXECUTIVE COMMITTEE MEETING

5.0

- (a) The executive shall meet atleast once in two month. The notice for the meeting shall be sent atleast 7 days before the meeting date. However for urgent and emergent, a shorter notice may be given.
- (b) The meeting of the executive shall be called by Hon. Secretary at such date, time and place as he deems fit, giving necessary agenda of the business to be transacted in the meeting.
- (c) The executive committee shall decide matters by majority, if any member desires to give its desenting note the same shall be put in the minutes of the meeting. In case of equal votes the chairman of the meeting shall have a second or casting vote.
- (d) The meeting and proceedings of the executive meeting shall be recorded by the Hony. Secretary or any other person officiating in his place, and shall be read over or circulated and confirmed at the next meeting.
- (e) Five members of the executive present in a meting shall form the quorum of the meeting, but no quorum will be required at the adjourned meeting.
- (f) A register shall be maintained for signing of all the executive members present and for recording minuetts of the meeting.

ARTICLE VI RIGHTS AND DUTIES OF OFFICE BEARERS

6.0

- (a) President: President shall be chief executive of the Association. He shall preside over all meeting and shall guide the executives in all matters.
- (b) Vice-President: One of the Vice-President as decided by the executive from time to time shall officiate in the absence of the President and shall perform all duties of President.
- (c) Hony Secretary : He shall execute and carry out all instructions of the Executive committee and other routine businesses to meet the aims & objective of the Association.
- (d) Treasurer: He shall be responsible for the safe custody of the funds of the Association and shall maintain accounts of items of receipts and expenditure pertaining to such funds regularly.

ARTICLE VII FUNDS

7.0

- (a) The funds of the Association shall be maintained in a Scheduled Bank/Post Office.
- (b) The bank account and other accounts shall be operated by any two of the President, Hony. Secretary, and Treasurer.
- (c) The capital fund of the Association shall consist of the following
 1. Annual subscriptions from ordinary members and Associate members
 2. Life, Fellow and Patron membership fees,
 3. Funds received for scholarship.
 4. Contribution, Donations, Gifts etc. received.
- (d) For a day to day expenditure of the Association the funds received from annual subscription and the interest of the life, fellow and patron membership fees shall only be utilised. Extra funds for any specific purpose may be collected by the Executive and spent for the purpose.
- (e) For awarding scholarship/awards etc. the interests earned on the funds received for the purpose shall only be utilised.
- (f) In case the executive desires to spend more funds for a specific purpose/activities, 10% of the capital funds under 7.0(c) 1 may be spent every year.

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Alumni Association

Reed
President | Secretary/Treasurer

Reed

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- (g) At every General body meeting the executive committee shall lay before the house an audited Income and Expenditure Account and a Balance Sheet containing the summary of the assets and liabilities of the Association.

ARTICLE VIII ANNUAL GENERAL MEETING

- 8.0 The General body shall meet every year before 31st March and shall transact the following business:
- (a) President's Address
 - (b) To confirm minutes of the last General Body Meeting.
 - (c) To receive and adopt with modifications if any, the Hony. Secretary's report.
 - (d) To consider and pass the Audited Accounts of the Association.
 - (e) To appoint the Auditor for the next financial year.
 - (f) To consider resolutions, motions put up by Hony. Secretary or other members.
 - (g) To record the name of the President, Hony. Secretary and treasurer nominated by the outgoing executive and to elect other office bearers and executive members of the Association in alternative years.
 - (h) To consider any other matter with the permission of the chair.
- 8.1 All matters shall be decided by the majority of the members.
- 8.2 The notice for the General body meeting shall be sent at least 15 days before the meeting date. However for emergent meeting the 7 days notice may be given.
- 8.3 Twenty-Five members of the Association in a General body meeting shall form quorum, but no quorum will be required in adjourned meeting.

ARTICLE IX MINUTES

- 9.0 Minutes of the proceedings of the meetings of the Association and the executive committee shall be prepared and kept and shall be signed by the President and Hony. Secretary.

ARTICLE X REGISTERED AND THE BRANCH OFFICE

- 10.0
- (a) The registered office of the Association shall be at Alumni building opp. Senapati Bhawan Ratanada Jodhpur.
 - (b) The executive committee may establish sub-center/local chapter at diff. Places to serve better needs of the members at such places. Such local chapters shall elect a local secretary & other office bearers of sub center or local chapter of the Association.
 - (c) For the purpose of expenditure at local chapter/sub_center they will collect fees etc from local members. No subsidy will be provided by the registered office for the activities of sub center/local chapters.

ARTICLE XI AMENDMENT TO THE CONSTITUTION

- 11.0 The General Body of the Association shall be entitled to amend any provision of its constitution by 2/3rd majority of the total members present at the meeting.
- 12.0 The revised memorandum and Article of the Association shall come into force immediately after it is passed at the General Body meeting.

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For M.B.M. Engineering College
Alumni Association

[Signature]
President / Secretary / Treasurer

[Signature]

[Signature] *[Signature]*

[Signature]

[Signature] *[Signature]*

[Signature]